

## What is an educator portfolio?

A portfolio is a document/presentation that:

- Tells who you are as an educator
- Tells where you've been as an educator over the last seven (7) years
- Tells where you're going over the next seven (7) years as an educator

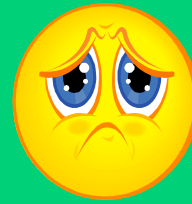


## It documents:

- What worked and why and with whom



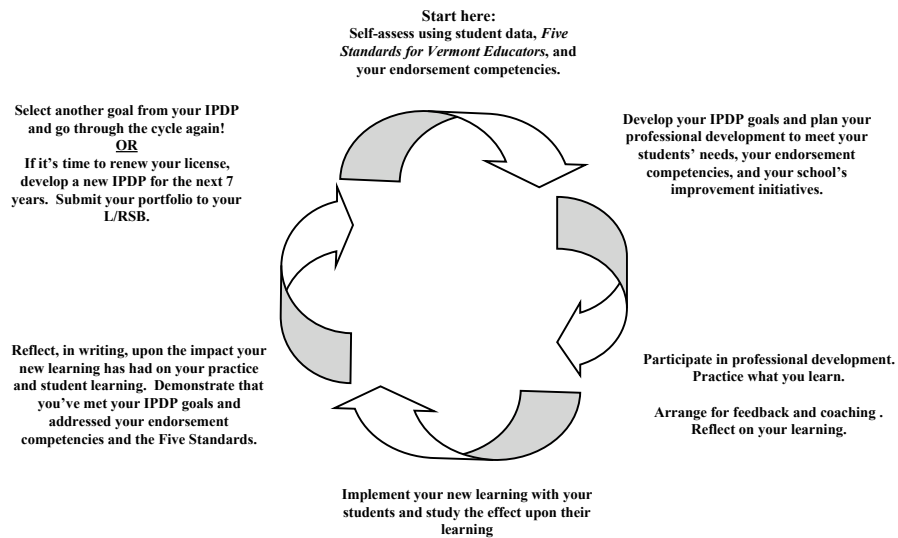
And maybe what didn't work and why



And what you did to fix/change strategies



### The Portfolio: A Cycle of Professional Growth and Learning



## Don't wait to the last minute!



- Develop/work on your portfolio over your seven year cycle, not at the last minute!
- Write a descriptive and reflective narrative each time you engage in professional development.
- Keep your artifacts/documentation/IPDP in a safe place!
- Review your IPDP and update your portfolio on a regular basis.

## Types of Documentation/Artifacts:

- Professional Development **Final** Approval Forms – signed and dated by L/RSB
- Certificates
- Transcripts
- Letters/notes
- Student work
- Pictures
- Disc
- Syllabus
- Teacher generated work/forms
- Old and new IPDPs signed and dated by L/RSB
- ???????

## Portfolio Components:

A portfolio should be organized and contain:

- Personal information – name, school, teaching context, year (optional resume, philosophy statement)
- Table of Contents
- Completed (original) DOE License Renewal Form (for Chair to sign)

- Copy of current license and, if applicable, copies of any valid licenses or credentials required by endorsement (ex. school nurse)
- Completed IPDP and amendments
- Evidence of a minimum of 135 hours/nine (9) relicensing credits for each endorsement and the IPDP goals
- Descriptions and reflections upon the goals in your IPDP

- New IPDP for the next relicensure cycle!

Documentation or evidence of new learning that shows how each of the Five Standards and Sixteen Principles for Vermont Educators and the IPDP goals have been met.

## ***The Five Standards for Vermont Educators***

- Learning (expertise in the endorsement area)
- Professional Knowledge (methodology and pedagogy)
- Collegueship
- Advocacy
- Accountability



## **Remember:**

- Your portfolio should be organized, neat, and easy to follow.

Boards need to review many of these!

- Captions that explain the connection between your documentation/artifacts and the goal/standard you wish the documentation/artifact to demonstrate.

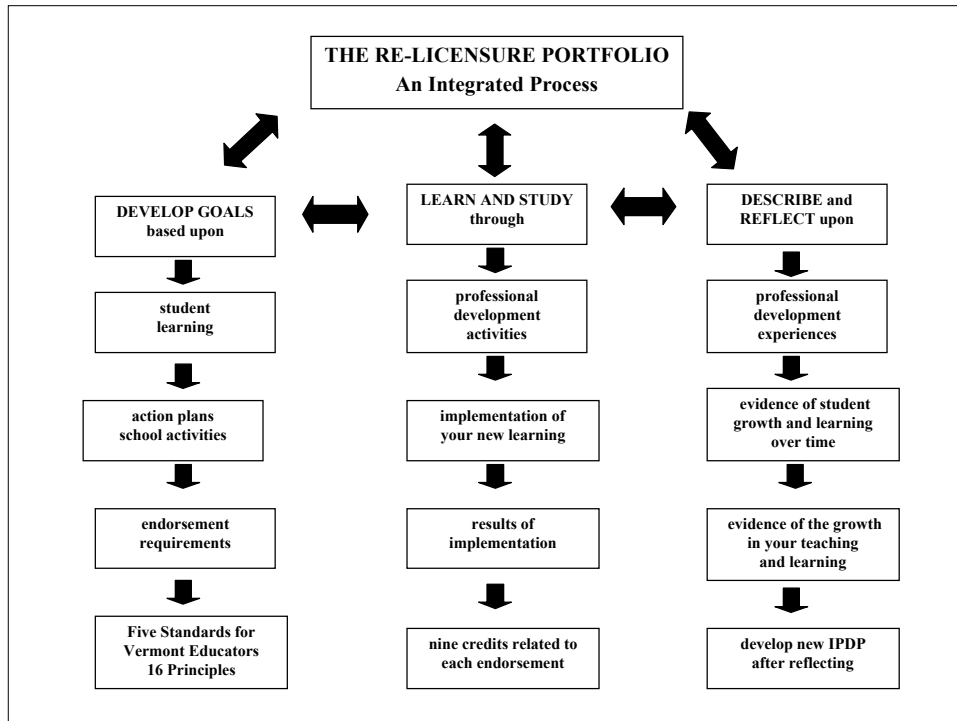
- Personal reflection/narrative includes your new learning and its impact upon your professional practice and how the changes in your professional practice impacted student performance.  
(Reflections can be in various formats.)

- Connection to school initiative (if applicable).

Your portfolio should be ongoing and connected with your IPDP goals and the ***Five Standards for Vermont Educators.***







The following Department of Education websites are resources for the relicensing process:

**Educator Licensing**

<http://education.vermont.gov/new/html/maincert.html>

**Licensing Regulations and Endorsements**

[http://education.vermont.gov/new/html/licensing/regulations\\_endorsements.html](http://education.vermont.gov/new/html/licensing/regulations_endorsements.html)

**The Vermont Re-licensing Process.... A Handbook for Educators**

[http://education.vermont.gov/new/pdfdoc/prodev/educators\\_handbook\\_06\\_rev\\_0306.pdf](http://education.vermont.gov/new/pdfdoc/prodev/educators_handbook_06_rev_0306.pdf)

**Five Standards for Vermont Educators: A Vision for Schooling**

[http://education.vermont.gov/new/pdfdoc/pgm\\_prostandards/vsbpe/five\\_standards\\_03.pdf](http://education.vermont.gov/new/pdfdoc/pgm_prostandards/vsbpe/five_standards_03.pdf)

**Activities that Qualify for Professional Development Credit**

[http://education.vermont.gov/new/pdfdoc/licensing/forms/renewal\\_non\\_lsbs/prodev\\_activities.pdf](http://education.vermont.gov/new/pdfdoc/licensing/forms/renewal_non_lsbs/prodev_activities.pdf)

**Professional Development: Department of Education**

<http://education.vermont.gov/new/html/mainprodev.html>

**Vermont Institutes**

<http://www.vermontinstitutes.org/>